

Soho Neighbourhood Forum Steering Group Minutes



Meeting no. 011
Date 27 July 2016
Time 5.30pm
Location Soho Housing, 120 Charing Cross Road, WC2H 0JR

Present

Lucy Haine (**LuH**) - Chair, Leslie Hardcastle (**LeH**), Vivienne King (**VK**), Tim Lord (**TL**), Andrew Murray (**AM**), Jace Tyrell (**JT**) and Ken White (**KW**).

1.	Welcome and apologies LuH welcomed everyone to the meeting. Apologies were received from Matthew Bennett (MB), Michael Case (MC), Mike Fauconnier-Bank (MF-B), John James (JJ), Rob Kirk (RK), Joan Moynihan (JM), Sandra Schembri (SS) and Jessica Stewart (JS).	
2.	Minutes of the last meeting Meeting notes from the meeting held on 22 June 2016 were agreed.	
3.	Matters arising None	
4.	Feedback from AGM There was a discussion about various aspects of the AGM. Attendance of around 60 was reasonable in the circumstances; it might have been good to have a little more input directly from the working groups; next year we could consider inviting a guest speaker, not just a celebrity but someone who could make a contribution on planning issue; it was suggested that, in response to questions about the 'influence' of property interests on the Forum, we should add a section on transparency to the website, explaining among other things that we worked on the basis of consultation rather than from the limited input of the steering group and that residents and businesses would need to vote in favour of a Plan before it could be adopted.	AM
5.	Fund raising and admin recruitment SS had finalised details for the proposed planning coordinator. These had begun to be circulated, and AM would send them out to Forum members and add them to our website. It was noted that the recruitment process gave added urgency to the	AM

	need to develop our fund raising strategy, and that the progress group should make sure this is being followed up.	Progress group
6.	<p>Soho Survey 2016</p> <p>AM pointed out that when planning future events it would be helpful to have a clearer indication of specific responsibilities at the outset.</p> <p>We noted our thanks to MC for producing the survey, and to all those who had helped so far with the pop up stalls at the Soho Fete and in other locations. To date we had received about 600 responses. The target of 1,000 looked achievable.</p> <p>More pop ups were planned, and FSG members were encouraged to participate by using the timetable on SignUp. RK had explored the cost of delivery to Soho residents and discovered it would be around £1,000. This was agreed to be too expensive and AM took on responsibility for ensuring that the survey was delivered to residents. LeH suggested that the survey could be distributed with the Soho Clarion, and it was agreed to see if this was possible. AM would see if it was possible to get the survey to parents at Soho Parish School over the summer.</p> <p>It was suggested that circulating the report on the survey responses was an ideal PR opportunity. Due to work overload, the comms group had given way to a more informal approach but this needed to be revised. LuH agreed to talk with JS about putting together a comms plan.</p>	<p>FSG</p> <p>AM</p> <p>AM</p> <p>LuH</p>
7.	<p>'Facts and Figures Day'</p> <p>The format for the day would be a repeated session, one in the afternoon, one in the evening, as with the training day last autumn. We were looking for a suitable venue. We hoped to use the survey results to guide us, as well as various data collected by the working groups. LeH was concerned that people had dropped out of the groups, so this was an ideal opportunity to reinvigorate the process. JT suggested that data from sources such as Publica would be useful. TL said that others like Shaftesbury and Soho Estates might have useful information.</p> <p>After the Facts and Figures Day a Vision Day was anticipated. VK and TL agreed to take the lead on this and discuss with SS and MB when might be the best time to plan this for.</p>	